

Job Description: Fairbeats Trustees

Fairbeats is seeking to appoint up to three Trustees to play an important part in the next phase of our development.

You can find out more about what we do and how we work in the accompanying 'About Us' document.

We also welcome conversations with anyone who is interested: please contact Jennifer Raven (jenn.fairbeats@gmail.com) if you would like to arrange a conversation.

The opportunity

Fairbeats has grown and developed considerably since it was established in 2010 and subsequently became a charity in 2014. We are looking to develop our small and dedicated Board of Trustees with two main goals:

- To ensure our governance is truly and deeply reflective of Fairbeats participants and families - and to apply principles of youth voice and democratic participation to the Board
- To grow the Board to match the size, scope and needs of Fairbeats

To achieve these goals we are excited to recruit new Trustees who will support Co-Chairs (who we are also recruiting at the moment). We are particularly keen to appoint new Trustees with experience of the asylum system, displacement or forced migration. We are also very supportive of people aged 18-30 joining the Board and we are experienced in supporting younger Trustees to find their feet.

To apply you don't need to have any prior experience as a Trustee. We are looking for a wide range of skills and particularly welcome applications from people with expertise including (but not limited to) legal, HR, finance, fundraising, communications and advocacy, mental health and wellbeing, and refugee and asylum seeker support services - these are just examples and if your skills and expertise don't fit within these categories, we would still love to hear from you!

Overview of Trustees' responsibilities

The Charities Act 1993 defines charity trustees as the people responsible under the charity's governing document for controlling the administration and management of the charity. All Trustees perform their duties voluntarily. Trustees are responsible for managing the strategic, legal and financial affairs of the organisation, and to act in keeping with the charitable purposes as declared in the objects of our constitution.

The commitment

Trustees will be appointed for a first term of three years, with potential renewal for a further three-year term. The main commitment is attending and preparing for quarterly Board meetings and occasional 'task and finish' meetings.

The role is a voluntary position but Fairbeats will reimburse expenses including travel and dependent care.

Appointment process and how to apply

In order to apply, please complete this short expression of interest form:

<https://forms.gle/9GoyVAZW8ekuncSY6> or you can record a video/audio of your answers and send them to jenn.fairbeats@gmail.com. The deadline for applications is Monday 5th June.

If you would like to discuss the role informally before submitting an expression of interest then please contact Jennifer Raven (jenn.fairbeats@gmail.com)

Thank you for your interest. We look forward to hearing from you!